



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
MAY 4, 2023
SECONDARY SCHOOL/DISTRICT OFFICE
COMMUNITY ROOM

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Jill Pullano, Vice President, Ms. Erin Royce, Mr. Steven Panzik, Ms. Nadia Giannopoulos, Trustees

MEMBERS OF THE BOARD ABSENT: Ms. Patricia Aitken

STUDENT DELEGATE PRESENT: John Paul Grassano

ADMINISTRATIVE STAFF PRESENT: Dr. Gaurav Passi, Superintendent of Schools; Ms. Allison Rushforth, Assistant Superintendent for Student Services; Dr. Donald Gately, Assistant Superintendent for Curriculum, Instruction and Personnel; Ms. Mary Callahan, Interim Assistant Superintendent for Business and Operations, Ms. Rosemary Johnson, Administrator for Special Projects

A. CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

PROPOSED BY: Ms. Pullano

VOTE: Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

PROPOSED BY: Ms. Pullano

VOTE: Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

7:51 pm There were over 50 community and staff members present for the recognition portion and approximately 10 remained after.

B. Student/Staff Recognition

Science Olympiads**Regional Winners Division C: High School:**

Alec	Abbasi
Cristina	Caputi
Hannah	Chang
Jonathan (Johnny)	Chen
Vivian (Shuewei)	Chen
Daniella	Dell'Aquila
Kristen	DiConza
Christopher	Hom
Sohum	Khatoria
Ericka	Lai
Sean	Lim
Kayla	Liu
Alex	Lu
Ming	Lu
Henry	Ma
Benjamin	Punzalan
Alena	Tsai
Ewan	Wang
Kevin	Zhang
Emily	Zhao
Moer	Zhou

Science Olympiads**Regional Winners Division B: Grades 7-9:**

Adriana	Chan
* Ho Yuen	Chan
* Abigail	Chen
* Catherine	Chen
* Shinwoo (Roy)	Choi
Felice	Chu
Chloe	Eng
Sophia	Fulton
Vikram	Gauld
Regina	Huang
Shreya	Kedia
Lucienne	Keyoung
Alexandra	Kong
* Bentley	Lam
* Jake	Li
* Joshua	Lin
* Robert	Lu
Naya	Shah
* Daniel	Shen
* Samantha	Stoneking
* Aidan	Wong
Benjamin	Yang
* State Competition Winner	

C. Approval of Minutes (Enclosure)

MOTION: The Board of Education hereby approves the minutes of the April 18, 2023 Board Meeting.

*****THIS AGENDA ITEM WAS TABLED*****

D. Superintendent's Report**E. Student Delegate's Report****F. Public Hearing – 2023/2024 Budget****G. Discussions:**

- **NYSED Adopted Regulations: Mascot**
- **Universal Pre-K**

H. Gifts to District

1. Acceptance of Gift to Establish the Carlo Prinzo Memorial Scholarship

MOTION: The Board of Education of the Manhasset Union Free School District gratefully acknowledges and accepts gifts for the establishment of the Carlo Prinzo Memorial Scholarship in accordance with the attached criteria.

2. Acceptance of Gift to Establish the Mike Fahey Memorial Scholarship

MOTION: The Board of Education of the Manhasset Union Free School District gratefully acknowledges and accepts gifts for the establishment of the Mike Fahey Memorial Scholarship in accordance with the attached criteria.

PROPOSED BY: Ms. Pullano

VOTE: Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

I. Policy Review

Second and Final Reading	
8130.1	Extreme Risk Protection Orders (Red Flag Laws)
8134	School Closings
MOTION: The Board of Education hereby waives a third reading and adopts the policies as listed above.	
PROPOSED BY: Ms. Pullano	
VOTE: Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 4-0	
Second Reading	
9320	Staff Substance Abuse and Drug-Free Workplace
9320R (for deletion when 9320 is updated)	Drug-Free Workplace
9610 (for deletion when 9320 is updated)	Staff Substance Abuse

J. Board Discussion and Committee Reports

1. Audit Committee – Jill Pullano
2. CAC Finance – Jill Pullano
3. MAAC (Athletics)
4. School Community Association (SCA) – Jill Pullano
5. Tower Foundation – Nadia Giannopoulos
6. PASE (Special Education) – Nadia Giannopoulos
7. CASA – Steven Panzik
8. CAC Technology – Steven Panzik
9. Diversity, Equity and Inclusion – Jill Pullano

K. PERSONNEL (Enclosure)**RESOLUTION TO APPROVE THE PERSONNEL SCHEDULE**

BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated May 4, 2023 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 53
 Instructional Setting of Salary: 24
 Instructional Leave of Absence: 2
 Instructional Termination: 4
 Non-instructional Appointment: 2
 Non-instructional Leave of Absence: 2
 Non-instructional Termination: 1

PROPOSED BY: Ms. Pullano

VOTE: Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

L. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated May 4, 2023.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by the Assistant Superintendent for Curriculum, Instruction and Personnel and approved by the Superintendent and Assistant Superintendent for Business and Operations.

3. Appointment of Chairperson, Election Inspectors and Election Clerks for the Budget Vote and Election to be Held on Tuesday May 16, 2023

MOTION: The Board of Education hereby appoints Kim Haggerty to serve as Election Chairperson for the Budget Vote and Election to be held on Tuesday, May 16, 2023.

The Board of Education appoints the following persons to serve as Election Inspectors/Election Clerks for the May 16, 2023 Budget Vote and Election at a rate of \$15.00 per hour: Peter Caparelli, Deanna Chantly, Rosemary Ciani, Karen Ghaffari, Milton Portuguese, Lauren Stanton and Lena Tanzi.

The Board of Education appoints the following persons to serve as Election Inspectors/Election Clerks for the May 16, 2023 Budget Vote and Election at a rate of compensation of their hourly rate of pay: Anne Albano, Reshma Jung, Dolores Mazzilli, Adelcy Sanchez, Christine Scibilia and Marianne Shields

The District Clerk is hereby empowered to appoint substitute inspectors and assistant clerks should the above-named persons fail to serve.

4. Approval of the 2022-2023 Per Pupil Cost for Health and Welfare Services (Enclosures)

MOTION: The Board of Education, pursuant to Section 912 of Education Law, hereby approves the rate of \$1,324.24 per student for Health and Welfare Services for the 2022/2023 school year for all resident students in the Manhasset Public School District and non-resident students attending St. Mary's Schools and Our Lady of Grace Montessori School in Manhasset and authorizes the Superintendent and Board President to execute agreements with those districts listed below whose resident students attend St. Mary's Schools and Our Lady of Grace Montessori School in Manhasset.

Baldwin UFSD	Hicksville UFSD	Oyster Bay - East Norwich CSD
Bellmore UFSD	Huntington UFSD	Plainview-Old Bethpage CSD
Bellmore-Merrick CHSD	Jericho UFSD	Port Washington UFSD
Central Islip School District	Kings Park CSD	Rockville Centre UFSD
Cold Spring Harbor CSD	Lawrence UFSD	Roosevelt UFSD
Deer Park UFSD	Locust Valley CSD	Roslyn UFSD
East Meadow UFSD	Long Beach UFSD	Sewanhaka CHSD
East Williston UFSD	Lynbrook UFSD	Smithtown CSD
Elmont UFSD	Malverne UFSD	South Huntington UFSD
Floral Park-Bellerose UFSD	Merrick UFSD	Syosset CSD
Freeport UFSD	Middle Country CSD	Uniondale UFSD
Garden City UFSD	Mineola UFSD	Valley Stream CHSD
Glen Cove City UFSD	New Hyde Park-Garden City Park UFSD	Valley Stream UFSD 13
Great Neck UFSD	New York City	West Hempstead UFSD
Hempstead UFSD	North Shore CSD	Westbury UFSD
Herricks UFSD	Oceanside UFSD	Wyandanch UFSD

5. Acceptance of Comptroller's Report and Corrective Action Plan for Technology

Audit (Enclosure)

RESOLVED, that the Citizens' Advisory Committee for Technology, having reviewed the report of examination of the District's information technology assets performed by the Office of the State Comptroller and received by the Manhasset Union Free School District on March 16, 2023 and the corrective action plan prepared in connection therewith, hereby recommends to the Board of Education that the report be accepted and the corrective action plan be approved and implemented.

RESOLVED, that the Board of Education, having reviewed the report of examination the District's information technology assets performed by the Office of the State Comptroller and received by the Manhasset Union Free School District on March 16, 2023 the corrective action plan prepared in connection therewith, and the recommendation of the Audit Committee that the report be accepted and the corrective action plan approved and implemented, does hereby accept said report of examination; and be it further

RESOLVED, that the corrective action plan be and the same is hereby approved; and be it further

RESOLVED, that the Administration be and is hereby authorized and directed to implement the corrective action plan; and be it further

RESOLVED, that the District Clerk be and is hereby authorized and directed to submit the corrective action plan to the Office of the State Comptroller and the New York State Education Department together with a certified copy of this resolution.

6. Treasurer's Financial Reports - February 2023 (Enclosures)

1. Summary of Bank Balances
2. Interest Earnings
3. Budget Transfers
4. Trial Balances
5. Revenue Status Reports
6. Appropriation Status Reports

7. Approval for Tree Maintenance Cooperative Bid 2023-2024 (Enclosures)

WHEREAS two sealed bids for Tree Maintenance Services were submitted, opened and read aloud on March 23, 2023 resulting with a low bid price of \$271.11, all in conformance with the bid specifications, now, therefore

BE IT HEREBY RESOLVED that the Board of Education of the Manhasset Union Free School District hereby awards the 2023-2024 Cooperative Bid for Tree Maintenance Services including Add Alternates 1 through 5 to Crane's Tree and Shrub Service, Inc., Massapequa, New York, at a low bid price of \$271.11 as the lowest responsible bidder meeting specifications.

8. Approval of Special Education Service Agreements (Enclosures)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute Special Education Service Agreements with the following service providers in accordance with the IEP(s) of special education student(s) in the 2022-2023 school year.

- Childhood Anxiety Solutions, LCSW, PLLC
- Positive Behavior Support Consulting & Psychological Resources, PC
- Speech Confident

9. Approval of Secondary School Capital Project – Synthetic Turf & Track Reconstruction (Enclosures)

WHEREAS, in accordance with Section 103(16) of the General Municipal Law, school districts are authorized to make purchases of goods and services through contracts let by other government agencies provided such contracts was let to the lowest responsible bidder or best value offeror; and

WHEREAS, it has been represented to the District that LandTek Group, Inc. has been awarded such contracts pursuant to the Town of Huntington's General Requirements Contract ES 2022-04/O-E and the Town of Babylon's Maintenance and Repair of Synthetic Turf Fields Requirements Contract 21G19; and

WHEREAS, LandTek Group, Inc. submitted an April 13, 2023 proposal (Base Bid plus Alternate) to supply certain goods and services in accordance with the said contract for a capital project in connection with the Manhasset Public Schools voter approved 2022 Bond Issue – Phase 1 capital improvement program, specifically, SED Project No. 28-04-06-03-0-004-055 ("Proposal"); and

WHEREAS, the District architect has reviewed said Proposal and recommended in an April 14, 2023 letter to the District's Special Administrator for Budget Management that

LandTek Group, Inc. be awarded a contract to supply the goods and services contained in the Proposal; now, therefore, be it,

RESOLVED, that the Board of Education does hereby award a contract to LandTek Group, Inc. for the Base Bid plus Alternate goods and services described in its Proposal in the amount of \$1,326,769.38 in accordance with and subject to the contents of the District architect's aforesaid letter and recommendation; and be it further,

RESOLVED, that the President of the Board and Superintendent are hereby authorized to execute any further documents required in connection with this contract award.

***** Ms. Giannopoulos abstained from voting on this agenda item

10. Re-Certification of the Manhasset Professional Development Plan (Enclosure)

MOTION: The Board of Education of The Manhasset Union Free School District, in accordance with Part 100 Regulations of the New York State Commissioner of Education, hereby recertifies the Manhasset Professional Development Plan, adopted on August 25, 2016, and authorizes the Board President and Superintendent to execute The Statement of Certification for the Professional Development Plan.

MOTION: Items 1-8 and item 10 are hereby unanimously approved. Ms. Giannopoulos abstained from item 9.

PROPOSED BY: Ms. Pullano

VOTE: Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

M. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Anticipated Presentations/Discussions	Location	Time
May					
16	Tuesday	Budget Vote/Election		HS Gym	7:00 AM - 9:00 PM
16	Tuesday	Board of Education Meeting	To accept the results of the vote/election and approve certain business items	HS Gym	After Polls Close
June					
6	Tuesday	Board of Education Meeting	<ul style="list-style-type: none"> World Languages and ENL Program Overview Summer Construction Overview 	District Office	7:30 PM
21	Wednesday	Board of Education Meeting	Fund Balance Update and Reserve Review	District Office	7:30 PM

N. PUBLIC COMMENT**O. MOTION TO ADJOURN REGULAR MEETING**

At 10:28 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting

MOTION: The Board of Education adjourns the Regular Meeting.

PROPOSED BY: Ms. Pullano

VOTE: Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

Respectfully submitted,
Christine N. Michelen, District Clerk